

Class Schedule and Exam Information

**Please note that the class will start at 9:30 a.m.
That should allow many people to drive to the class that morning.**

9:00 - 9:30 am	Registration & Continental Breakfast
9:30 am – 12 Noon	Class begins at 9:30 a.m. and ends around 4:30 p.m.
12 Noon – 1:00 pm	Lunch Break
1:00 – 4:30 pm	Class continues

What to Bring to Class: Assorted Highlighters
Post-it and/or Sticky Notes

Exam: Exam will be online at the [UVA Collab](#) site (3 Hours; Open Book)

The exam is open 5:00 pm, April 2 to 5:00 pm, April 3.

Once you start the exam the clock starts ticking. You can take the exam from your office or home computer; just make sure you are in quiet location.

NOTE: If you start the exam later than 2:00 pm on April 3 you will not have a full 3 hours to take the exam as the system will lock you out at 5:00 pm.

Grades: Grades will be available on the [UVA Collab](#) site 48 hours **after** the close of the exam

Online Exam via UVACollab Site

A few days before the course, you will receive a link to the UVACollab site for the course.

In the **Resources** file you will find two info sheets:

1. A document, ***Essential Tips for Taking Online Tests in UVACollab***. It is highly recommended that you read this document before taking the online exam.
2. A document, **How do I view the feedback in my assessment (i.e. test or quiz)**. It explains to you how to read your grade.

In the **Tests and Quizzes** file you will find the course assessment (final exam). The exam will not be open until the conclusion of the course.

Directions to Eastside Enhancement Center

The **Eastside Enhancement Center** (804) 732-1100 is located at **7301 B Boydton Plank Road**, Petersburg (North Dinwiddie), VA 23803.

Note: Address says Petersburg but you are actually in North Dinwiddie County.

Center website link:

<https://www.dinwiddieva.us/facilities/facility/details/Eastside-Enhancement-Center-18>

There is plenty of free parking.

You can use the above website to get directions from your locality.

From Richmond: (about 35 minutes)

Take I-95 south and then take exit 51 for I-85 S/US460 W toward Durham/Atlanta

Continue 6.1 miles and take exit 61 toward US-460 E/Airport Street.

Go 0.2 mile and keep left at the fork, following signs for US-1/US 460 E.

Go 1.7 mile. Turn left onto US-460 E/Airport St. Continue to follow Airport Street for 0.4 miles
Turn right onto US-1 S. Go 1.2 miles. You will then be at the Center.

Estimated times from other locations:

From Suffolk: (about 1 hour 25 minutes)

From Farmville: (about 1 hour)

From Charlottesville (about 1 hour 35 minutes)

From Newport News (1 hour 30 minutes)



Hotel Information

I did reserve a block of room at a particular hotel as many people should be able to commute to the meeting site. The following hotels were recommended.

Hilton Garden Inn

800 Southpark Blvd
Colonial Heights, VA 23834
804-520-0600

Government Rate is \$166; AAA prepaid is \$149

Hampton Inn

403 E Roslyn Rd
Colonial Heights, VA 23834
804-520-7333

Government Rate is \$107